



Camphill Milton Keynes Communities

Job Description

Job Title: Performing Arts Workshop (PAW) Support Worker

Hours:

30 hours per week (Monday, Tuesday, Wednesday, Thursday)

Or

22.5 hours per week (Monday, Tuesday, Wednesday)

Contract:

Permanent – Two roles available:

£19,656 per annum for 30 hours per week

£14,742 per annum for 22.5 hours per week

Reports to:

Performing Arts Workshop Coordinator

Purpose of the Role

The Performing Arts Workshop (PAW) Support Worker plays a vital role in delivering high-quality, inclusive and inspiring performing arts experiences for adults with learning disabilities and autism. This role supports the smooth day-to-day running of the workshop, contributes to creative planning, provides hands-on technical support, and helps maintain a safe, supportive and stimulating environment for all participants.

We are seeking applicants who can demonstrate skills in one or more of the following areas: dance, physical theatre, music production, media creation, or backstage/technical theatre work.

Key Responsibilities

Supporting Service Users

- Support service users in all aspects of Performing Arts related activities within the Chrysalis Theater and on occasions in external settings.
- Provide training, encouragement and meaningful support within PAW sessions, focusing on skill building for individual and group work.
- Prompt or assist individuals with personal or medical care needs, following support plans and risk assessments.
- Complete wellbeing reviews and achievement records with Participant input.

Workshop Delivery & Creative Activities-

- Collaborate with the Workshop Coordinator to plan and deliver engaging projects tailored to individual abilities and group work.
- Set goals, record outcomes and celebrate achievements.
- Work with other workshops to integrate technology, art and multimedia into drama and performance.
- Contribute to community celebrations, festivals and inclusive Camphill projects.

Technical, Safety & Operational Duties-

- Carry out backstage and technical theatre tasks including props, set building and stage support.
- Ensure the theatre and workshop spaces are safe, clean, and well-organised.
- Complete routine health and safety checks and report hazards or repairs.
- Maintain equipment in line with risk assessments and COSHH requirements.
- Co-Lead workshop activities in the absence of the Workshop Coordinator.

Training & Professional Development-

- Participate in supervision, appraisal and reflective practice.
- Attend staff meetings and briefings as required.
- Engage in internal and external training for personal and professional development.

General Responsibilities-

- Build positive and professional relationships with residents, colleagues and external partners.
- Maintain confidentiality at all times.
- Represent Camphill Milton Keynes in a positive and professional manner.
- Follow all CMKC policies, procedures, mission, vision and values.
- Undertake any duties reasonably expected within the scope of the role.

Person Specification

- Practical experience or training in performing arts, drama, music, dance or backstage skills.
- Experience working in creative or practical environments as part of a team.
- Strong performing arts skillset with willingness to teach and share skills.
- Understanding of person-centred support.
- Knowledge of equality, diversity and anti-discriminatory practice.
- Basic knowledge of hygiene standards.
- Awareness of risk assessment, health & safety and safeguarding procedures.

Skills & Abilities

- Ability to engage and motivate adults with learning disabilities.
- Ability to assist in creative project development for diverse support needs.
- Confident sharing creative, practical or IT skills.
- Strong verbal and written communication skills.
- Good IT skills (Microsoft Office).
- Ability to maintain professional boundaries.
- Good organisational and record-keeping skills.
- Ability to work independently and as part of a team.
- Ability to follow policies and procedures consistently.

Desirable Criteria

- Training or qualifications in drama/performing arts teaching or facilitation.
- At least one year's experience in theatre production, drama coaching or technical theatre.
- Experience teaching music, movement or dance.
- Care Certificate or Health & Social Care qualification.
- Experience supporting people with learning disabilities or additional needs.
- Experience identifying learning/support needs and recording outcomes.
- Knowledge of moving and handling.
- Understanding of supporting individuals whose behaviours may challenge.
- Ability to mentor less experienced staff.